



SOLICITATION REQUEST

Request for Quote Request for Proposal Request for Bid

Dispatch via Print

Dept of Environmental Quality
OK DEPT OF ENVIRONMENTAL QUALITY
SHIPPING & RECEIVING
707 N ROBINSON
OKLAHOMA CITY OK 73102

Request Quote ID.	Date	Buyer	Page
2920000219	05/01/2017	Kendall Kelton	1
Payment Terms	Date Time Quote Open	Closing	
45 Days	05/03/2017 12:44 AM	05/24/2017 03:00 PM	

Requisition Number Reference: REQ# 2920006206

Ship To: OK DEPT OF ENVIRONMENTAL QUALITY
SHIPPING & RECEIVING
707 N ROBINSON
OKLAHOMA CITY OK 73102

Bill To: OK DEPT OF ENVIRONMENTAL QUALITY
ADMINISTRATIVE SERVICES
PO BOX 1677
OKLAHOMA CITY OK 73101-1677

Supplier: NAME _____
Address: _____
Address: _____
City: _____ ST: _____ ZIP: _____

Supplier Responses

Line	Cat CD / Item # - Descr	Qty.	UOM	Unit Cost	Ext. Cost
1	82111603 / COURT REPORTING	1	JA		

COURT REPORTING SERVICES TO BE PROVIDED ON AN AS-NEEDED BASIS..

CONTRACT IS FOR ONE(1) YEAR WITH TWO (2) ONE (1) YEAR OPTIONS TO RENEW AT SAME TERMS AND CONDITIONS

INITIAL YEAR CONTRACT SHALL COMMENCE UPON ISSUANCE OF NOTICE OF AWARD (PO) AND END JUNE 30, 2018

1ST OPTION TO RENEW: JULY 1, 2018 THROUGH JUNE 30, 2019

2ND OPTION TO RENEW: JULY 1, 2019 THROUGH JUNE 30, 2020

Freight Terms: FOB DEST

Ship Via: COMMON

Lead Time: _____

Supplier Remarks:

COMMENTS:

Invitation To Bid (2920000219)
for
COURT REPORTING SERVICES

Issue Date:05/03/2017 12:00AM CDT

Pre-Bid Conference: NONE

Pre-Bid Question Response Due Date:05/11/2017 5:00 PM Central Time

Email: DEQPro@deq.ok.gov
(Reference ITB No.2920000219 in all e-mails)

All questions are to be submitted in writing before the deadline. Questions received after the deadline will not be responded to.

Bid Response Deadline: 05/24/2017 3:00 PM Central Time
(Late Bids will not be accepted.)

Submittal Location:
State of Oklahoma - ODEQ
707 N. Robinson
P.O. Box 1677
Oklahoma City, OK 73101-1677

Procurement Contact:
KENDALL KELTON, CPO III
Contracting and Acquisitions Agent
Phone: (405) 702-1166, Fax: (405) 702-7102

DESCRIPTION: Bids are being solicited for the purpose of contracting for court reporting services for the State of Oklahoma Department of Environmental Quality (ODEQ).

This is NOT AN ORDER

All returned quotes and related documents must be identified with our request for quote Number.

Authorized Signature



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This solicitation may be downloaded by visiting the State of Oklahoma ODEQ website at:
www.ODEQ.state.ok.us.

See attached ITB document(s) for Scope and Specifications

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